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Adam Ragan Reports Analysis Division Federal Elections Commission 999 E Street, NW Washington, DC 20463

July 9, 2002

RE:=C00017830 April Quarterly Report (1/1/02 - 3/31/02) - ~

Dear Mr. Ragan,

In response to your letter dated July 2, 2002 please note:

I have returned \$1,000.00 in excess contribution this date to Patrick J Mitchell. (See enclosed copy of letter and check.) I am sorry this error occurred. Our computer program will provide warning in the future should an individual make excessive contributions so that we may return it immediately.

As per our phone conversation of this morning, we are not in violation of the regulation regarding excess contributions from this committee to a national party committee. Our payments to the Democratic Congressional Campaign Committee on June 29, 2001 and March 29, 2002 of \$20,000.00 did not exceed the allowable calandar year amount. I did however amand the report to show these payments on Schedule B. Line 21 rather then Schedule B, Line 17.

I have also amended the report to include employers and occupations for all individuals who have contributed more than \$200.00 in the election cycle. We make every effort to collect employer/occupation information. Enclosed is a sample of our return card and the letter we send to individuals who have not provided the information with their contribution. Please let me know if these comply with FEC regulations.

I have today filed an amended return and have received confirmation of its receipt.

If there is anything else I should be doing please feel free to contact me.

Sincerely.

Marlys Matuszak Mariys Metuszak

Treasurer

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CHAIRPERSON JOHN SLABY, PHILLIPS